



# Cobalt Reporting Template (CRT)

English

Revision 2.11  
May 19, 2020

The purpose of this document is to collect sourcing information on cobalt.

[Link to Terms & Conditions](#)

Mandatory fields are noted with an asterisk (\*). Consult the instructions tab for guidance on how to answer each question.

Company Information	
Company Name (*):	Mill Steel Company
Declaration Scope or Class (*):	A. Company
Description of Scope:	
Company Unique ID:	4875
Company Unique ID Authority:	
Address:	2905 Lucerne Dr SE, Grand Rapids MI 49546
Contact Name (*):	Troy Mosse
Email - Contact (*):	<a href="mailto:troy.mosse@millsteel.com">troy.mosse@millsteel.com</a>
Phone - Contact (*):	616-977-9093
Authorizer (*):	Kelly Steele
Title - Authorizer:	Quality Systems Manager
Email - Authorizer (*):	<a href="mailto:kelly.steele@millsteel.com">kelly.steele@millsteel.com</a>
Phone - Authorizer (*):	616-977-9067
Effective Date (*):	9-Sep-2020

Answer the following questions 1 - 6 based on the declaration scope indicated above

Question	Cobalt	Answer	Comments
1) Is any of the cobalt intentionally added or used in the product(s) or in the production process?		No	
2) Do any of the smelters in your supply chain source the cobalt from a Conflict-Affected and High-Risk area? (OECD Due Diligence Guidance, see definitions tab)			
3) Does 100 percent of the cobalt originate from recycled or scrap sources?			
4) What percentage of relevant suppliers have provided a response to your supply chain survey?			
5) Have you identified all of the smelters supplying the cobalt to your supply chain?			
6) Has all applicable smelter information received by your company been reported in this declaration?			

Answer the Following Questions at a Company Level

Question	Answer	Comments
A. Have you established a publicly available cobalt sourcing policy?	No	
B. Does your policy cover, at a minimum, all risks in the OECD Due Diligence Guidance Annex II Model Policy, as well as the worst forms of child labor?	No	
C. Have you implemented due diligence measures for cobalt in the declaration scope indicated above?	No	
D. Do you require suppliers to exercise due diligence over the cobalt supply chain in accordance with the OECD Due Diligence Guidance?	No	Mill Steel Company is committed to sourcing materials from companies that share our values around human rights, ethics, and environmental responsibility. Mill Steel supports all industry efforts and initiatives to enable companies to source conflict-free minerals.
E. Do you require your direct suppliers to source cobalt from smelters whose due diligence practices have been validated by an independent third party audit program?	No	
F. Do you require suppliers' due diligence practices to cover, at a minimum, all risks in the OECD Due Diligence Guidance Annex II Model Policy, as well as the worst forms of child labor?	No	
G. Does your company conduct cobalt supply chain survey(s) of your relevant supplier(s)?	No	
H. Do you review due diligence information received from your suppliers against your company's expectations?	No	
I. Does your review process include corrective action management?	No	